

# WOOLPERT PROGRESS REPORT

August 11, 2020

The following is a summary of items/tasks we worked on during the past month.

1. ODOT sent FY21 POs for FY20 projects.
  - Both projects received their Purchase Orders
2. Waiting on response from ODOT on 2 additional ODOT FY21 Grants from ODOT inspection recommendation
  - Rehabilitate Runway 9-27 Pavement Markings
  - Runway 9 Obstruction Removal

ODOT anticipates having response by September 1<sup>st</sup> for all FY21 grants. ODOT expressed they have approximately \$1 million in funding and there were 50 projects submitted at 41 airports for about \$22 million in funding. They are trying to secure additional funding, but nothing is guaranteed.

3. Spoke with Doug Turney, EMH&T, about the potential drainage for Adena Point Development. He has provided a sketch that would create a dry detention pond that would produce 200k CY of fill material.
4. Contacted Roy Currie (FAA) about the nighttime approaches. Roy said that the waiver package has been to the Procedure Review Board (PRB) and was kicked back to the Aeronautical Information Systems (AIS) team for additional info that they will provide (additional maps and such). He said that he thinks the PRB meets monthly, but it hasn't been approved/denied and for now there isn't anything that he needs from us.
5. Master Plan update has continued. Inventory, environmental overview and forecast phases continued. Began obstruction review and plan sheet portion.
  - Working through the forecast with FAA. They have changed their original direction to not include COVID impacts but to take into account how the aviation industry has been "overcome by current world events".

# Union County Airport Authority Agenda

8-11-20 Meeting @ 4:00PM

*This meeting will be conducted via video conferencing, persons interested in participating must direct their request to  
Tyler.Bicknell@woolpert.com*

- Call to order -4:00PM
- Minutes of the July meeting.
- Treasures Report, Invoices presented for payment,
- Pres. Report.
- Committee reports
- Consultant's report;
- SkyVista / AP manager report
- Old Business
- New business/
- Next meeting 9-8-2020
- Adjourn

UNION COUNTY AIRPORT AUTHORITY  
MINUTES  
AUGUST 11, 2020

Due to the Covid 19 virus and the self-distancing orders, the Union County Airport Authority Board met via teleconference. Tyler Bricknell set up the meeting using Microsoft Teams Meeting. Notices were placed on our website and posted at the airport and the County Office Building instructing anyone interested to contact Mr. Bricknell for instructions on how to join. Those joining the meeting were members Mr. John Popio, Mr. Bruce Rausch, Mr. Bob Chapman, Mr. Ken Denman, Mr. Shaun Bailey, and Mr. Phillip LaPointe. Guests that joined were Mr. Brickner and Mr. Greg Shuttlesworth of Woolpert, Mr. Thayne Gray, Union County Prosecutor's office, and Mr. Steve Stolte of the Union County Commissioner's office, Mr. Steve Wieringa and Mr. Dave Holden of Skyvista. The meeting was called to order by Mr. Popio at 4:00 p.m.

Mr. Chapman motioned to accept the minutes from the July meeting, Mr. Denman second. Motion passed. Mr. Denman motioned to accept and pay the attached list of bills for the month, Mr. Chapman second. Motion passed.

Mr. Popio and Mr. LaPointe scheduled a meeting with the ADO and discussed using entitlement money for new T Hangar construction. This may be allowed but only with certain conditions such as all necessities being done. This would include any pavement issues, PAPI lighting, displaced threshold, and obstruction removal etc. T Hangars would be a last priority. The Master Plan would have to be updated to move up the T Hangars from #9 to a higher number. There would also have to be at least one year carry over of entitlement money. The estimated cost of these hangars would be around one million. If the board could carry over three years of entitlement money plus the current year it would have about \$650,000. It is possible to bond out the balance without any problem. Mr. Popio stated that he has been contacted about having the 4<sup>th</sup> fireworks at the airport but declined. He also reported that the waiting list for T Hangars was cleaned up and there are 10-15 solid prospective tenants on this list. Discussion was had on a way to make sure local tenants that would support the facility would have priority, maybe starting an application process but in the end agreed that first come first served is the best basis. More study will be done on this to see if changes are needed. Discussion was also had regarding increasing the amount of liability insurance required for each aircraft. If the board is going to do this, it should send it out with the new leases. The Balloon Rally has been re-scheduled until 2021.

Mr. Brickner reported from Woolpert (see attached). It was suggested that Mr. Dave Wall of Woolpert be invited to the next meeting to report on the master plan. Mr. LaPointe asked if Woolpert could provide a Gantt Chart showing milestones so the board would know how this is progressing. He also asked that any work Woolpert does with the city be billed separately.

Mr. Wieringa reported that the PAPIs are working now. He has contacted the county about the large amount of deer that has been reported around the airport. Hopefully, a special permit can be issued to get rid of them.

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Mr. Rausch reported that he contacted Blumenschien about their insurance for the snow removal and they are adequately covered (1 mil). He will have a contract from them at the next meeting for this year's snow removal. Mr. Bailey is still working on the Skyvista contract and should have it ready by the next meeting. They have significantly reduced the number of pages. The attorney is charging \$300 per hour. It was also reported that they board has not received any communication from Jordan Concrete regarding the letters that were sent by the Prosecutor. The board will get the work done by another vendor and charge the work back to Jordan's Concrete.

Mr. Popio thanked Mr. LaPointe for his help attending meetings. He also stated that Mr. Rausch has asked to be relieved of the Vice Presidents duties. Therefore, he asked for nominations for someone to take over that position. Mr. Bailey nominated Mr. Lapointe and Mr. Denman second. Motion passed and Mr. LaPointe accepted and will be the new VP.

Mr. Denman reported that there are a large number of geese on the pond off the 27 runway and the pond behind Meijer. This could become a big problem for the airport. Woolpert will investigate this and see who is responsible for mitigating this problem.

Mr. Denman motioned to adjourn the meeting at 5:34 PM. Mr. Chapman second. Motion passed and the meeting was adjourned. The next meeting will be September 8, 2020. The meeting will begin at 4:00. Information will be forthcoming as to whether the board will meet at the airport or via teleconference.

Respectfully Submitted

Linda K. Thrush  
Secretary

August Bills

ValTech	\$	68.76	
Eubanks Electric	\$	1,260.00	
City	\$	70.32	
	\$	77.84	
	\$	44.22	
	\$	408.61	600.99
Custom Staffing	\$	677.76	
DP&L	\$	174.13	
	\$	192.84	
	\$	125.03	
	\$	305.86	797.86
Columbia Gas	\$	152.01	
Skyvista	\$	1,825.51	
Rausch Enterprises	\$	1,686.75	
Eubanks Electric	\$	1,681.00	
AnyAWOS	\$	125.00	
Spectrum	\$	49.99	